



MBOP Tribal Childcare Inspection Checklist

Infant or Toddler Specific Areas

In the infant/toddler area, look for the following:

- Cribs and other sleep surfaces must comply with current U.S. Consumer Product Safety Commission and ASTM International safety standards and be sturdy and in good repair.
- Firm, well-fitting mattresses, and no soft bedding.
- Traditional and culturally sanctioned sleeping surfaces, such as cradleboards, are used according to the Tribe's written health and safety standards.
- Authorization to administer medication records for children with medical prescriptions.
- Age-appropriate equipment/furniture.
- Age-appropriate toys that are cleaned/sanitized after each use – verify this with staff.
- Diaper bags are out of reach of children.
- Diaper changing area – with a clean, nonporous table and diaper changing procedures posted.
- Proper storing of breast milk and formula.
- Staff are holding bottles while feeding infants.
- Daily schedule and evacuation plans.
- Are babies being placed in a crib on their back to sleep? If a provider is observed placing a young infant on their stomach in the crib, the monitor should point this out to the provider, saying something like the following:
 - “Remember, if infants are under one year, always place them on their backs. It is okay if they turn themselves during their nap, but it is important to put them in the crib on their backs.” Just because an infant can roll over onto their back does not mean that they can roll onto their stomach. This produces a suffocating hazard.
 - A monitor may want to share more about “back to sleep.” Leave technical assistance materials on the prevention of SIDS at the time of your visit or send that to the center staff as a follow-up.
 - Reinforce how important it is to closely supervise and frequently monitor the children while they are napping.

Bathroom Areas

- When inspecting the bathroom, monitors might want to include the following:
- The room looks and smells clean, including the floor.
- Clean toilets and wash basins are in good repair and child-sized or step stools are available.
- Single-service towels and toilet paper are within reach of children.
- Soap and hand sanitizer can be reached by children.
- Toothpaste and labeled toothbrushes are clean and properly stored.
- A hand-washing poster is where staff and children can see it.





MOAPA BAND OF PAIUTES
TRIBAL CHILD CARE

ADDRESS: 700 N. RAINBOW BLVD.
LAS VEGAS NV 89107

PHONE: (702) 333-6565

- The trash receptacle for paper towels is not overflowing.
- Check the hot water to make sure the temperature does not exceed 120 degrees Fahrenheit to prevent children from scalding themselves while washing. (Remember to bring a thermometer).

Kitchen

- As the monitor enters the kitchen, they may check for:
- Mealtimes are posted.
- Staff is aware of any food allergies of children in care and food allergy information is posted.
- Food preparation areas are clean and well-maintained.
- Food is stored properly.
- Refrigerator – using your thermometer, make sure the temperature is following health and safety standards and food is dated and covered.
- Trash cans are clean, covered, and not overflowing.
- Hand-washing instructions are posted.
- Medicine is safely stored with no bottles left inadvertently on the counter.
- The eating area is clean and sanitary.
- Food portions are adequate, and seconds are allowed.
- Provider or staff sits down and eats with the children.
- Highchairs are clean and equipped with safety straps.
- Children's hands are washed before and after meals.

Preschool/School-Aged Areas

- No hazardous materials, such as cleaning solutions.
- Staff purses are out of reach of children.
- Exits are not blocked and are visibly marked.
- The floors are clean.
- The tables and chairs are in good repair.
- The fire extinguisher has a tag for recent service.
- Trash cans are properly cared for and do not overflow.
- No peeling paint on the walls or equipment.
- Approved, working smoke detectors, fire extinguishers, and carbon monoxide detectors.
- Adequate lighting and ventilation.
- Room temperature meets code.
- Window blinds are clean, and cords are out of reach of children.
- Electrical outlets are covered with safety outlet covers.
- First aid kit(s) have required contents.
- Medicines are stored out of the reach of children and are administered in compliance with health and safety standards.
- Cots and sheets are stored with labels and kept clean.



www.mboptribalchildcare.org

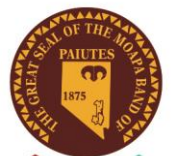




- The diaper changing table has a nonporous surface with items out of the reach of children.
- The center has diaper-changing procedures posted. If a child is being changed, the monitor will observe the procedure and method for washing the hands of both the provider and child after diapering and that the diaper changing area is sanitized after each use.
- Play equipment is age-appropriate, well-maintained, and clean; there is a sufficient amount, and it is well-organized.
- Daily schedules and evacuation plans are posted.
- Daily activity for children is age and developmentally-appropriate.
- Clean drinking water is accessible both indoors and outdoors.
- Any animals in the center are properly cared for and children are protected.
- In the kitchen, check for:
 - The food preparation area is clean and well-maintained.
 - Food is stored properly.
 - Refrigerator – using a thermometer, make sure the temperature complies with health and safety standards and food is dated and covered.
 - Trash cans are clean, covered, and not overflowing.
- Hand-washing sink is posted with hand-washing instructions and children wash their hands before and after mealtime.
- Medicine is safely stored with no bottles left inadvertently on the counter.
- Mealtimes are posted.
- Staff is aware of any food allergies of children in care and food allergy information is posted.
- The eating area is clean and sanitary.
- Food portions are adequate, and seconds are allowed.
- The Center staff sits down and eats with the children.
- Highchairs are clean and equipped with safety straps.

Outside Play Area

- If the monitoring visit takes place when the children are on the playground, observe playtime in action.
- Some of the items to check for are:
 - The play area is free of hazards and uncluttered. This is critical for safety.
 - Equipment is age-appropriate. This is important for centers especially when infants, toddlers, and preschoolers may be on the playground at the same time.
 - Fences and gates are in good repair, keeping children away from hazards and keeping animals out.
 - Outdoor equipment is in good repair – check nuts and bolts and look for sharp edges.
 - Fall zone(s) have the required impact absorbent material.
 - The play equipment is properly spaced to avoid hazards. Check for head entrapment and pinch hazards on the equipment.





- Look for how children are protected from water hazards if water hazards are nearby.
- Appropriate staff ratios are in place and staff are always supervising children.

Transportation (If Applicable)

- If the center transports children, check for:
 - Clean and well-maintained vehicles – walk around them to check for problems.
 - Seat belts are in good repair, sufficient for occupancy, and always used – Ask staff how children are seated and belted in the vehicle(s).
 - Developmentally appropriate child passenger restraint seats for each child in care. Check that staff have received the proper child passenger restraint seat training.
 - Discuss staff supervision while children are transported.
 - Proper insurance, in compliance with standards, and vehicle inspections are up to date.
 - Driver license(s) are current and staff who drive a van or bus have the proper state-required Class license.
 - Adequate policies and procedures to ensure that no children are left unsupervised in the vehicle.
 - Staff know of and adhere to Tribal or state child passenger safety laws.
 - A written permission slip for transportation, signed by a parent/guardian.
 - The temperature of the vehicle should be safe and comfortable.
 - If a passenger van is used to transport children or guardians, a 15-passenger van is not used.

Child-to-Provider Ratio Chart

<u>Age Group</u>	<u>Ratios</u>	<u>Group Size</u>
Infants: 0-11 months	0-8 months Ratio 1:4	0-8 months: Group Size 8
	9-11 months Ratio 1:6	9-11 months: Group Size 12
Toddler: 12-35 months and 24-35 months	12-23 months Ratio 1:6	12-23 months: Group size 12
	24-35 months Ratio 1:9	24-35 months: Group Size 18
Preschool: 3yrs -5yrs11 months	3yrs-3yrs 11 months Ratio 1:12	3yrs-3rs 11 months: Group Size 24
	4yrs-5yrs 11 months Ratio 1:15	4yrs-5yrs 11 months: Group Size 30
School Age: 6yrs to 12yrs 11 months	6yrs-12yrs 11 months Ratio 1:18	6yrs-12yrs 11 months: Group 36





MOAPA BAND OF PAUTES
TRIBAL CHILD CARE

ADDRESS: 700 N. RAINBOW BLVD.
LAS VEGAS NV 89107

PHONE: (702) 333-6565



www.mboptribalchildcare.org

